

Dingeman Family Faculty Connection General Membership Board Meeting
April 12, 2023
Via Zoom

I. Call to order

Call to order by Cathryn McFearin on Wednesday, April 12, 2023, at 6:32 p.m.

Welcome everyone to our April FFC meeting. First order of business is to approve last meeting's minutes.

II. Approval of last meeting's minutes

*Motion to approve the 3/8/23 meeting minutes – Christina Liu

Second – Katarina Mansir

Motion to approve March's meeting minutes passed unanimously.

III. Board Election

Election for FFC Board Members for 2023-2024

Per the FFC Bylaws, Linnea Miller has put the secret ballot/google form in chat for people to access and vote.

Miller Linnea to Everyone (6:34 PM)

https://docs.google.com/forms/d/e/1FAIpQLSd0Q_R3Dbx_CwnvVGice0vXPBCwtCKzxPjvLyNmsBwboOGI3w/viewform

2023-2024 Executive Board Member Nominations

(1) President

Cathryn McFearin

(2) Vice-President

Christina Liu

(3) Two Vice-Presidents of Fundraising

Claudine Ricanor Kollmeyer

Vijay Gurkhe

(4) Secretary

Angie Couvrette

(5) Treasurer

Katarina Mansir

(6) Auditor

Vanessa Samulis

(7) Deposit Secretary

Ivy Lam

Mrs. Miller reviews and announces the results.

President – Cathryn McFearin

Vice President – Christina Liu

Treasurer – Katarina Mansir

Secretary – Angie Couvrette

Deposit Secretary – Ivy Lam

Vice President of Fundraising - Vijay Gurkhe

Vice President of Fundraising - Claudine Ricanor Kollmeyer

Auditor – Vanessa Samulis

Congrats to everyone – we will be keeping our same board. And welcome Vijay, thank you for stepping up to help us.

We will have open spots for members at large, the FFC president appoints them. If you know anyone who wants to get involved, send them our way. Thanks to everyone for agreeing to return next year.

IV. Board Reports

1. President - Cathryn McFearin

Our spring Scholastic book fair is going on. Mrs. DaVersa said we have done about \$5000 in sales – we get ½ of all sales that she can use to purchase books for our library. I suspect we will do quite a bit of sales – the fair will be open after school. We are going to extend sales to 1:30 because we forgot we have Noetic Math testing that day. Thanks to everyone for volunteering.

Next week is our rescheduled Tiger Trot on Thursday, April 20 – fingers crossed for good weather. We will keep the same run times as originally published and will need volunteers. Mrs. Kris Lee's 5th graders are going to help. We raised \$15,000 with the fundraiser, which is so great and we can use it for so many different things. I am always blown away by the generosity of our community and families.

Tomorrow night, April 13, the 5th grade promotion committee is having a fundraiser at Panda Express, all day, here in Scripps, so come out and grab some food and earn some money for the 5th graders.

Staff appreciation week is the first week of May.

2. Vice President - Christina Liu

We are resuming the playdates with 4th grade this Sunday, April 16 at Scripps Ranch Community Park. Come on out even if you aren't in 4th grade and foster the growing relationships in our Dingeman community.

Our fourth and final Family Art Night will be held Friday, 4/21 at 6:30. Registration is full and we are starting a wait list now in case there are any cancellations. We used to have only 2 and this year we will have had 4! Thank you for everyone involved and for all your donations to make it happen.

Bylaws Committee report – the 3 committee members have thoroughly gone through the Bylaws, and we will now send to Melody, our FFC board counsel for review. With Covid, we did notice some things that need to be updated. We are going to have a free consultation with a non-profit attorney to answer a few questions/concerns and will seek further counsel if needed. We will give notice of all of our proposed amendments by 4/26 in order to abide by the Bylaws for making amendments, in order to vote on them at our May meeting.

Staff Appreciation Committee - We are excited to celebrate all of our teachers and staff at Dingeman, Monday, May 1-Friday, May 5. We are going to bring back special themed days like flower day, paparazzi day, etc. Wednesday will be an all-staff luncheon. All information will be sent out to our room parents to be disseminated to families.

3. Treasurer - Katarina Mansir

Financial Overview as of March 31, 2023

Checking Account Balance:	\$206,173.14
Savings Account Balance:	\$30,552.45
Total:	\$236,725.59

Deposits in the amount of \$17,568.49, included spirit gear sales, corporate matches, donations from art night, 5th grade committee, donations for Tiger Trot, etc.

Expenses in the amount of \$14,049.08 included payment to Mrs. DaVersa for previously approved library supply expenses, Art Corps. supplies, classroom reimbursements, yearbooks, STEAM payments, etc.

A budget amendment request was received from Mrs. DaVersa. We previously approved the cost for more shelves and barcodes for the library, but now there is a request to increase the budget line \$200 in order to cover the actual price of the barcodes, which can only be purchased through the District.

*Motion to increase library budget line \$200 for barcodes, for a total of \$1500 - Katarina Mansir

Second – Lisa Shadburn

Motion to increase library budget line \$200 for barcodes, for a total of \$1500, passed unanimously.

Katarina addresses the current budget line item for FFC operating expenses. The cost for Quickbooks, which we use for all of our accounting, has increased. We also have website expenses, state fees and a need for legal consultation. We have a free consult next week with an attorney to go over questions about the Bylaws, and also got a quote from a friend of Christina for \$3000.

*Motion to increase budget line for FFC operating expenses from \$900 to \$4500 - Angie Couvrette

Second – Joe Marsella

Motion to approve increase in budget line for FFC operating expenses from \$900 to \$4500 - passed unanimously.

Katarina also reports that she is continuing to work on updating/improving the Dingeman FFC website and has outlines going for different pages. She is still looking for help with content and good photos for the website.

4. Associate Principal – Linnea Miller

Mr. Pedrotti is unable to join tonight, so Mrs. Miller is sitting in for him and doesn't have anything to report and is enjoying learning about the FFC.

5. Staff - Mr. Joe Marsella and Mrs. Becker

Mrs. Becker, as the upper grade teacher representative, reiterates how beautiful all of the Art Corps. projects are, and suggests maybe using them at the Spring Carnival/World Fair. She is also grateful for grade level grants and classroom reimbursements.

Mr. Joe has heard lots of buzz in the lower grades about the upcoming art show, everyone is excited to have it back.

Katarina and Mrs. Becker have been working with Mr. Pedrotti to streamline the reimbursement process and are hoping to start out next year even more centralized/organized. Mrs. Becker shares that it can be tough for teachers to get their classroom reimbursements in early because they don't always know what they need. She is looking forward to working with the FFC to interweave our strengths and get everyone on the same page with updated forms and processes.

V. Committee Reports

1. EAR - Jessica Craig-Huynh

Not in attendance.

2. Art Corps - Lisa Shadburn

Art Corps. is winding down. All parent workshops are done and parents are finishing their lessons and going through their classroom's artwork and choosing artwork for the upcoming Art Show. We will need help getting all the matting done, and we will need help setting up and tearing down for the Art Show. Set up will be Monday, May 8, and take down is Friday, May 12. The Art Show is Thursday, May 11 from 5:00-7:00. There will be student performances and all families can come and see their art. Each class will have a sign-up slot for a tour and we will have docents for the tours on Thursday night. Lisa gives a shout out to Dora, the Art Show Chair who is super organized and getting it all ready for us, also Vanessa, the Volunteer coordinator for getting all the info out to the volunteers, and Christina who did such a wonderful job as the Family Art Night coordinator this year. She is still looking for people to be part of the committee for next year.

3. STEAM – Karthika

Math Olympiad is done. Thank you to Mr. Pedrotti for doing everything this year and much appreciation to Mrs. Wagner and Mr. Pedrotti for their guidance and support. Noetic Math testing is tomorrow, April 13, for 3rd-5th grades.

She is still having a problem with the District provided laptops. They won't allow us to download the Wonder-Bot app. She had wanted all of the devices to be out but has been struggling with the laptop issues. Jeff Couvrette has offered to take a look at them and see if he can figure anything out, so she will get an update from him.

Once website is updated, we will have all the STEAM info up there. She is wondering if it is okay to send out an end-of-the-year survey for STEAM to get feedback from teachers and parents. She gives thanks to Ivy, Cathryn and Christina who have been at the Book Fair all day for the last 3 days.

Cathryn thinks it is a great idea to do a survey and expresses her gratitude to Karthika who single-handedly took over STEAM, the Makerspace, getting all of the devices that had been sitting on the shelves, implemented and up and running. She also thinks getting a bigger committee to help with STEAM would be a good idea – someone to help maintain devices, coordinate volunteers, communications, Makerspace reservations, etc. She was happy to see Mrs. Tolliver's class utilizing the STEAM room for a STEAM challenge, as the room can be used for activities other than technology. Cathryn encourages everyone to spread the word to see if anyone else would want to take on a role on the STEAM committee.

Katarina piggybacks on Karthika's idea to get input from teachers and parents on what we want to do with all of the devices/lessons and space.

4. VP of Fundraising – Claudine Ricanor

The Spring Carnival will be held Friday June 2, immediately following dismissal at 3:00 to 6:30. The theme this year will be World's Fair, highlighting and educating about the different cultures and diversities in our school/community. Planning is underway and communications are forthcoming. We will feature games, activities, food trucks and the money raised will help fund our FFC programs. We are looking for help from our community, parents, friends and are always looking for added support as the time gets closer to the event as there is always a lot to do. She asks everyone to spread the word to see if anyone can lend a hand. She is available tonight for questions or you can reach out to her directly.

Cathryn thanks Claudine for all of her hard work on the Spring Carnival – it is always so much fun and agrees that the more people that can volunteer the better.

VI. Old Business

None.

VII. New Business

Vijay thanks everyone for opportunity to serve on the board - he is looking forward to it.

Meeting adjourned at 7:13 p.m.

Attendants:

Linnea Miller

Cathryn McFearin

Angie Couvrette

Katarina Mansir

Joseph Marsella

Christina Liu

Ivy Lam

Michelle Becker

Arthur Liu

Vanessa Samulis

Mia Harenski

Scott Samulis

N. Martinez

I. Martinez

Vijay Gurkhe

Lisa Shadburn

Claudine Ricanor Kollmeyer

Karthika Arunachalam

Kelly Cortese
Indu Ramachandran